



Oundle Church of England Primary School

Permission for School Administration of Medicine

In accordance with Oundle Church of England Primary School's policy regarding the administering of medicines, the school will not give your child medicine unless you complete and sign this form and the Headteacher has agreed that school staff can administer the medication.

All medication to be kept in school needs to be prescribed, named and in a measured dose (i.e. a syringe). For inhalers and jext/epipens, these need to be sent in to school in their original packaging as dispensed by the pharmacist.

Name of Child: _____

Date of Birth: _____

Class: _____

Condition/Illness: _____

Name of medicine	Dose	Method of administration	Time(s) to be given	Self administration (Y/N)	Expiry date

Any special instructions: _____

The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to school staff administering medicine in accordance with the school/setting policy. I will inform the school/setting immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped.

Signed: _____ **(Parent/Carer)**

Date: _____

Record of Medicine Administration

Date	Time	Dose	Administered by

Please return the completed form to the School Office.